

O-02-2023 An Ordinance to Adopt the Procedures for Residential Parking Permit Guidelines

City of Glenarden, Maryland
2023 Legislation

Ordinance No: **O-02-2023**
Sponsor: **James A. Herring, Councilman**
Co-Sponsor: **Erika L. Fareed, Councilwoman**
Public Hearing: **October 11, 2022**
Session: **Regular Session**
Date of Introduction: **October 17, 2022 (First Reading)**
November 21, 2022 (Second Reading)

An Ordinance to Adopt the Procedures for Residential Parking Permit Guidelines

Whereas, in 1995, a Residential Parking Permit Program (“RPP Program”) was enacted by the City Council by ORDINANCE 10-94 and ORDINANCE 09-95, copies of which are attached; and

Whereas, the primary purpose of the RPP Program was to provide relief for residents who were having parking problems from non-residents; and

Whereas, Ordinance 09-95 was enacted but no procedures or guidelines were implemented to show qualification requirements; and

Whereas, the City needs to have in place procedures and guidelines to apply for a parking permit in the designated areas; and

NOW, THEREFORE, BE IT ENACTED AND ORDAINED, by the City Council of Glenarden, Maryland, sitting in **Regular Session, this 21st day of November 2022** as follows:

- (1) That the attached procedures and residential parking permit Guidelines be accepted.

BE IT FURTHER RESOLVED AND ORDAINED by the City Council of Glenarden that this Ordinance is and shall become effective twenty days after its adoption, or upon passage by the Council over the Mayor’s veto, whichever is later.

The City Council of Glenarden, by and through the City Council

Derek D. Curtis, II, Council President

Angela D. Ferguson, Vice-President

O-02-2023 An Ordinance to Adopt the Procedures for Residential Parking Permit Guidelines

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Erika L. Fareed, Councilwoman

Kathleen J. Guillaume, Councilwoman

Maurice A. Hairston, Councilman

James A. Herring, Councilman

Robin Jones, Councilwoman

APPROVED:

Cashenna Cross, Mayor

CERTIFICATION

I HEREBY CERTIFY, that on the XX day of XXXX, 2022 with ___ Yes
___ No and ___ Abstention(s) that the Ordinance was Approved.

Victoria Lewis, Council Clerk

CITY OF GLENARDEN, MARYLAND

ORDINANCE: DESIGNATION CERTAIN STREETS AS 24
HOURLY PARKING BY PERMIT ONLY TO
CONTROL RESIDENTIAL INTEGRITY
ORDINANCE NO: 0-10-94
SESSION (Regular/Special): Regular
INTRODUCED BY: Councilwoman Elaine A. Carter

1 Resolution adding to Chapter 149, Article VII, Sections 149-46
2 in the City of Glenarden Ordinance which describes the requirements
3 for vehicle and traffic regulation.
4

5 WHEREAS, the City of Glenarden is a municipal corporation of
6 the State of Maryland organized and operating under a Charter
7 adopted in accordance with Article XI-E of the Constitution of
8 Maryland and Article 23A of the Annotated Code of Maryland as
9 amended; and

10
11 WHEREAS, the City of Glenarden ordinance provisions of Chapter
12 149 are intended to be in addition to an supplementary to the
13 provisions of the Maryland Vehicle Law, Titles 11 through 27 of
14 the Transportation Article of the Annotated Code of Maryland, as
15 amended, and in accordance with the authority specifically granted
16 by such law; and

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18 WHEREAS, Section 14903 of the City of Glenarden Code provides
19 the City Council authority to install traffic control devices in
20 accordance with Section 25-106 of the Transportation Article of the
21 Annotated Code of Maryland; and

22
23 WHEREAS, under Sections 19(1) and 19(49) of the Charter, the
24 City of Glenarden is empowered to designate certain streets as
25 through and one-way, and to erect traffic control signs where it
26 deems such action to be necessary for the safety of patron and
27 community traffic and for control of vehicle traffic; and

28
29 WHEREAS, it is the intention of the City of Glenarden to
30 control parking within the vicinity of the American Legion Post
31 #275, and the street known as Johnson Avenue.

DESIGNATION CERTAIN STREETS AS 24 HOUR PARKING BY PERMIT ONLY TO CONTROL RESIDENTIAL INTEGRITY
PAGE 2
O-10-94

NOW, THEREFORE, BE IT RESOLVED, by the City Council of Glenarden, Maryland sitting in regular session this 12th day of December, 1994, that the following sections of Chapter 149 of the City Code are hereby amended as follows:

(A) Section 149-46 (Schedule XVI: Special Purpose Parking Zone) shall be amended by adding the following:

<u>NAME OF STREETS</u>	<u>DIRECTION OF TRAVEL</u>	<u>HOURS</u>	<u>INTERSECTION OF</u>
Johnson Ave.	east of MLK Hwy	at all times	to Wesley Ave.

(B) That this portion of Johnson Avenue shall be parking by residential permit parking only.

(C) Two (2) residential parking permits shall be given to each household with an address on that portion of Johnson Avenue.

NOW, THEREFORE, BE IT ORDAINED that this Ordinance shall become effective forty-five (45) calendar days following passage by City Council and Mayor or passage by City Council over veto by the Mayor.

INTRODUCED on the 14th day of November, 1994.

PASSED on the 12 day of December, 1994

ATTEST:

CITY COUNCIL OF GLENARDEN, MARYLAND

[Signature]
Acting Clerk to the Council

[Signature]
Walter S. Swindell, Chairman

[Signature]
Elaine A. Carter, Vice-Chair

[Signature]
Edward D. Brown, Councilman

[Signature]
Linda M. Carter, Councilwoman

[Signature]
Iris H. McConnell, Councilwoman

[Signature]
Donjuah L. Williams, Councilman

APPROVED BY ME THIS 12 day DEC of 1994

[Signature]
Sterling K. Gilmore, Mayor

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CITY COUNCIL OF THE CITY OF GLENARDEN, MARYLAND

1995 Legislative Session

Ordinance No. Q-9-95
Introduced by Councilman Andrew J. Ward
Date of Introduction November 13, 1995

ORDINANCE

An ORDINANCE concerning

**Repealing and enacting "Permit Parking Only " Signs on Johnson Avenue; Erect,
"Reserve Parking," Signs on Leslie Avenue.**

**WHEREAS, twenty four hour "No Parking Signs" were erected on the
8600 blocks of Johnson Avenue per Ordinance 0-10-94; and**

**WHEREAS, there are no existing City or County ordinances to permit
twenty four hour "No Parking" signs to be erected without certain stipulations; and**

**NOW, THEREFORE, BE IT ENACTED AND ORDAINED THAT THE
"PERMIT PARKING ONLY" SIGNS ON JOHNSON AVENUE ARE TO BE
AMENDED BY SIGNS THAT READ "PERMIT PARKING ONLY", 6:00PM TO
2:00AM FRIDAY AND SATURDAY."**

**BE IT FURTHER ENACTED AND ORDAINED, that the same signs are
to be erected in the 8600 blocks of Leslie Avenue in Glenarden.**

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O-9-95

**THIS ORDINANCE SHALL BECOME EFFECTIVE FORTY-FIVE(45) CALENDAR
DAYS AFTER PASSAGE BY THE CITY COUNCIL AND THE MAYOR.**

ATTEST:

CITY COUNCIL OF GLENARDEN, MARYLAND

Brenda E. Leake
Brenda E. Leake
Clerk to the Council

Rubin J. Reid 11-14-95
Rubin J. Reid, Council President

ABSENT
Edward D. Brown, Council Vice-President

Elaine A. Carter
Elaine A. Carter, Councilwoman

Cornese C. Cooper
Cornese C. Cooper, Councilwoman

Deborah A. Johnson
Deborah A. Johnson, Councilwoman

William J. Reaves
William J. Reaves, Councilman

Andrew J. Ward
Andrew J. Ward, Councilman

Approved by me this
13th day, November 1995

BY: *Donjuan Williams*
Donjuan Williams, Mayor

WORK SESSION/TOWN MEETING/SPECIAL MEETING

November 13, 1995

DATE

RESOLUTION/ORDINANCE

0-09-95

COUNCIL MEMBER	YEA	NAY	ABSTAIN	PRESENT
President Rubin J. Reid	X			
Vice-President Edward D. Brown	Absent			
Councilwoman Elaine A. Carter	X			
Councilwoman Cornease Cooper	X			
Councilwoman Deborah A. Johnson	X			
Councilman William Reaves	X			
Councilman Andrew J. Ward	X			

City of Glenarden

Public Works Department

RESIDENTIAL PARKING PERMIT PROGRAM GUIDELINES

OVERVIEW

In 1995, a Residential Parking Permit Program (“RPP Program”) was enacted by the City Council (“Council”) to enhance the quality of life in residential neighborhoods by reducing the impact of long-term parking vehicles on certain residential streets by nonresidents who do not visit or conduct business with the residents. The intent of the RPP Program is to provide reasonable, available, and convenient parking for residents on impacted streets.

Purpose: The primary purpose of the RPP Program is to provide relief for residents that are affected by overflow parking by nonresidents from adjacent uses. The program is intended for the resident of the City to seek relief from nonresident parking intrusion into the neighborhood, subject to these guidelines.

Qualification Requirements: An area may qualify for designation as an RPP Zone upon submitting a petition if the proposed area meets the following requirements:

- Has seventy-five percent (75%) or more on-street parking spaces within each street of the proposed RPP Zone during peak periods.
- Has program implementation support by a majority of area residents.

The City of Glenarden will process requests to designate residents as RPP Zone on a first-come, first-served basis according to available resources.

Authorized Parking: RPP Program Parking Permit holders, when displaying the permit in a proper manner, are allowed to park in the permit-designated RPP Zone with no parking time restriction or zone-related parking prohibitions posted pursuant to the provision of the RPP Program. The permit shall not, however, exempt any person from any other provision of State Law or City Code.

The RPP Program Parking Permit holders are restricted to parking with the same RPP Zone for which the permit is issued. Permits issued for one zone are not valid in any other zone within the City. Possession of an RPP Program Permit does not guarantee or assign a specific on-street parking space.

The RPP Parking Permits for residents within the RPP Zone is optional and not mandatory. Emergency vehicles, vehicles with disable placard, public utility vehicles, government vehicles when used in the

course of business, and vehicles actively delivering materials and freight are exempt from RPP Program parking restrictions.

DEFINITIONS

- a. "Dwelling Unit" or "Residence" shall mean a self-contained house, apartment, etc., or other resident with an assigned address as used by the U. S. Postal Service or as listed in the City directory.
- b. "Guest Permit" shall mean a permit issued to a resident for use by a person visiting a resident in an RPP Zone or for a worker providing service such as caregiving, gardening, repair, maintenance to the residents.
- c. "Parking Permit" shall mean a valid Residential Parking Permit, Guest Permit in the form of decal, sticker, hanger or similar device issued pursuant to the RPP Program, to be displayed upon a motor vehicle.
- d. "Resident" shall mean a natural person living in a dwelling unit in an RPP Zone.
- e. "Residential Parking Permit Program Guidelines" shall mean the City of Glenarden Residential Parking Permit Guidelines, as promulgated by the City Manager or designee.
- f. "Visitor Permit" shall mean a temporary 24-hour permit issued to a resident for use by a person visiting a residence in a RPP Zone.

DESIGNATION OF RPP ZONES

A street may be initiated as an RPP Zone by the City Council or through a Neighborhood Petition.

CITY COUNCIL ACTION

- a. The requirements set forth herein for establishment of an RPP Zone have been met;
- b. The boundary and name of the street have been designated;
- c. Parking time restriction and hours of parking restrictions or prohibition within the RPP Zone for nonpermit holders;
- d. Cost of Parking Permits;
- e. **Passed Ordinance 0-9-95 (Attachment A);**
- f. The establishment of an RPP is established by ordinance of the City Council.

POSTING OF RPP ZONE SIGNS

Upon adoption of the Ordinance by the City Council designating an RPP Zone, the City Manager will order appropriate signs to be erected in the Zone, indicating thereon the parking time restrictions, hours of parking restrictions and exemption for permit holders.

NOTICE TO RESIDENTS ABOUT RPP ZONE DESIGNATION

Upon designation of an RPP Zone, the City shall notify residents within the zone about the RPP Zone, the process for implementation of the Zone, the date the RPP Zone enforcement will begin and how to purchase Parking Permits. When displayed on a vehicle, a permit will allow the vehicle to be parked in the designated RPP Zone. Vehicles displaying proper permits are not subject to any parking restrictions or parking prohibitions posted in that zone pursuant to the provisions of the RPP Program. The permit shall not exempt any person from any other provisions of State Law or City Code.

INITIATION BY THE CITY COUNCIL

The City Council may, by its own motion, initiate consideration of an RPP Zone by directing staff to undertake the analysis and outreach process set forth in the guidelines to replace the requirement of the petition.

ISSUANCE OF RPP PROGRAM PERMITS

There are two types of Permits are being issued under the RPP Program:

- Residential Parking Permit
- Guest Permit/Visitor Permit

The City Manager or his/her designee shall issue each of the above-reference permits in accordance with the requirements set forth in this section. Each permit shall identify the RPP Zone for which it is issued.

Applicants for Parking Permits will be required to complete a City provided application and present proof of residence with the area designated as an RPP Zone, which may include a driver's license or photo identification with the address, a rental agreement, or a utility bill or other bill as approved by the City Manager and proof of current registration for the vehicle which the application is made.

Residential Parking Program Permit are allocated on a pre-qualified-dwelling-unit basis within the RPP Zone. The following RPP Zone permits may be issued:

1. Residential Parking Permits: a maximum of two (2) annual Residential Parking Permits for the resident(s) and a maximum of one (1) Residential Parking Permit, for caregivers upon caregiver submitting proof of providing caregiving services to a resident within a designated RPP Zone, such as a letter from the resident receiving the services. These permits shall be vehicle specific and shall be affixed to the front window at the left bottom.
2. Guest Permits: A maximum of two (2) annual guest Permits. These permits are transferrable between guests and may be used for workers providing services, such as gardening, repairs, maintenance and construction to the resident's home, and shall be displayed by attaching the permit to the vehicle's rear-view mirror.

3. Residential and Guest Permits shall be valid for a period of one (1) year from January 1 through December 31.

RENEWAL OF RPP PROGRAM PERMITS

The process for renewing an annual Residential or Guest Parking Permit is the same as applying for a new permit and must be completed by January 15 of the subsequent year.

RPP PROGRAM FEES

Residential Parking Permit is free. If the permit is lost, a fee of \$25.00 will be charged for the replacement.

There shall be no refund or free replacement for a lost or stolen permit.